

"We believe that all can succeed"

Headteacher/Prifathro
Mrs S Parry



10th October 2024

Dear Parent/Guardian

PARENT GOVERNOR VACANCY – Llanishen High School

This letter formally invites you to consider applying for parent governor vacancies on our Full Governing Body (FGB). No special skills or qualifications are required and existing governors will be on hand to mentor you at the early stages of your 4 year term. A nomination form is attached.

Being a school governor is very rewarding but does require a significant commitment of time and energy.

Parent governors (6) sit along with Community governors (5), Local Authority governors (5), Teacher governors (2), Staff governor (1) and the Headteacher. The full FGB are responsible for the smooth running of the school as explained more fully in the attachment, 'The Role of the School Governor'.

Parent governors are representative of the interests of parents but do not represent them as a mandated delegate. All governors are members of a corporate body; they have the same powers and, unless specifically instructed, cannot act alone.

You will attend 2 meetings each half term, usually at 5pm; one as a member of a sub-committee and then the FGB meeting. You will also be a member of various panels that meet as required. Many governors also link with Heads of subjects so the FGB can sound out the middle managers within the school. Induction training is mandatory and many specific courses are also available.

What is the next step?

If you would like to be a parent governor you need to fill in the nomination form attached to this letter and return it to school via email to sue.healan@llanishen.cardiff.sch.uk by close of play on Thursday, 24th October 2024. Any nominations received after this date will not be accepted.

If more nominations are received than there are vacancies, an election will be held which would be decided by a simple majority. The timescale for any election would be as follows:-

Closing date for nominations:	Thursday, 24.10.24
Issue of ballot papers (if election is required):	Thursday, 07.11.24
Return of ballot papers:	Thursday, 21.11.24

The Governing Body welcomes applications from parents that are representative of our whole school pupil population that is celebrated for its diversity and life experiences. We hope that you will think about becoming a School Governor.

Yours sincerely

Sarah Parry
Headteacher

John Caddick
Chair of Governors

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